LEDucation Exhibitors,

We are experiencing unprecedented times within the convention and tradeshow industry due to COVID-19. Nationwide, cancellations and changes of dates are occurring hourly. These are tough decisions that are not easily made. Foremost is the safety of exhibitors, attendees and staff. Consideration is also given to the viability of an event that may not be fully attended or exhibited. LEDucation was faced with these challenges and decided it was best to reschedule the show and AEX fully supports their decision.

Fortunately for all of us LEDucation was able to secure August dates. AEX understands the challenges faced by our clients and exhibitors when a show needs to change its dates. Considering all of this, AEX is offering the following options to exhibitors that have sent their freight to our advance warehouse to help ease the transition to August.

**Leave your freight with us for no additional fee!**

We are recommending to all exhibitors that their freight remains safely at our advance warehouse where it will be stored and delivered to your booth at the August show. LEDucation and AEX have mutually agreed to pay for the additional storage charges and this service will be provided to you at no additional charge.

**How to pick up your freight**

AEX understands some exhibitors will need their freight for other events and we have made arrangements to accommodate pickups at the advance warehouse. See below for guidelines and fees.

- Notify us via email ([Mike@aexservices.com](mailto:Mike@aexservices.com) and [Clockwood@aexservices.com](mailto:Clockwood@aexservices.com)) by Monday 3-16, 12pm EST that you wish to have your freight picked up
- Email us your completed Bill of Lading (BOL). If you need a generic BOL we can send one to you. A completed BOL is required for the warehouse to release your freight to the carrier.
- Pickups will be on Wednesday 3-18 and Thursday 3-19 between the hours of 3pm-8pm EST. Pickups after these dates may be subject to additional fees.
- Arrange with your carrier to pickup during the designated times.
- A $300 pickup fee for the first 500lbs and $14 cwt thereafter will be added to your account. For example: 500lbs and under is $300. If you have 800lbs it would be $300 + $14x3 = $342
- Invoices must be paid in full before freight will be released to your carrier of choice

Freight picked up at the advance warehouse will not incur a second material handling charge when it is sent back to the advance warehouse for the August show. Only a $14 cwt receiving fee will apply. For example: if 800lbs is picked up at the warehouse when the 800lbs is received again the only charge will be $14x8=$112.

If you have any question please contact us via email or phone (609) 271-1600.